

**GOVERNMENT OF INDIA
MINISTRY OF COMMUNICATIONS
DEPARTMENT OF POSTS**

**LOK SABHA
UNSTARRED QUESTION NO. 2562
TO BE ANSWERED ON 11TH DECEMBER, 2024**

DEPARTMENT OF POSTS

†2562. **SHRI NARAYAN TATU RANE:**

Will the Minister of COMMUNICATION be pleased to state:

- (a) the criteria for setting up of an independent departmental office by the Department of Posts in the country;
- (b) whether an independent departmental office has been set up for each district of Maharashtra;
- (c) if so, the district and location-wise details for the last three years till date;
- (d) the details of formation of independent departmental offices and joint offices in Maharashtra, district-wise ; and
- (e) whether any proposal has been received for setting up an independent departmental office for Ratnagiri-Sindhudurg district of Maharashtra, if so, the details thereof?

ANSWER

**MINISTER OF STATE FOR COMMUNICATIONS AND RURAL DEVELOPMENT
(DR. PEMMASANI CHANDRA SEKHAR)**

(a) to (d) There is no concept of independent and joint Departmental Post Offices in the Department of Posts. There are two types of Departmental Post Offices viz. Head Post Office and Sub Post Office. The Establishment Norms for setting up of Head Post Offices and Sub Post Offices are enclosed as **Annexure-I**. There are 2116 Departmental Post Offices in Maharashtra, including Ratnagiri and Sindhudurg districts. The said offices were set up in the period from pre-independence to 2024. The district-wise details for Post offices is enclosed as **Annexure-II**. The district-wise details of post offices opened in the last three years in Maharashtra State are enclosed as **Annexure-III**.

(e) There are 79 Departmental Post Offices in Ratnagiri district and 55 in Sindhudurg district. No proposal has been received for setting up of Departmental Post Office in Ratnagiri and Sindhudurg districts.

Annexure referred to in reply to Part (a) to (d) for Lok Sabha Unstarred Question No. 2562 to be answered on 11TH December, 2024 regarding “Department of Posts”

Norms for opening of Head Post Offices:

Head Post Offices (HOs) are district level offices. An HO is opened by conversion of a Sub-Post Office into Head Post Office or by bifurcation of an existing HO. The norms prescribed are:

- (a) Each district should have a Head Post Office provided a minimum of 20 Sub-Post Offices can be attached to it. In the case of backward areas, lower standard may be adopted, subject to the approval.
- (b) An existing HO should be bifurcated, if the number of sub-offices attached to it exceeds 60.

Norms for opening of Sub Post Offices:

- (a) **In Rural Areas:** The minimum work load of the Branch Post Office proposed to be upgraded, should be five hours per day. The permissible limit of annual loss is Rs.2400/- in normal rural areas and Rs.4800/- in hilly and tribal areas.
- (b) **In Urban Areas:** In urban areas, the post office should initially be self-supporting and at the time of the first annual review, it should show a 5% profit to be eligible for further retention. The minimum distance between two post offices should be 1.5 KM in cities with a population of 20 lakhs and above and 2 KM in other urban areas. No two delivery offices, however, should be closer than 5 KM from each other.

ANNEXURE-II

Annexure referred to in reply to Part (a) to (d) for Lok Sabha Unstarred Question No. 2562 to be answered on 11TH December, 2024 regarding “Department of Posts”

Sl No.	Name of the District	Number of Head Post Offices	Number of Sub Post Offices
1	Ahmednagar	2	95
2	Akola	1	31
3	Amravati	2	53
4	Beed	1	35
5	Bhandara	1	18
6	Buldana	2	31
7	Chandrapur	1	35
8	Chhatrapati Sambhajinagar	1	48
9	Dharashiv	2	27
10	Dhule	1	34
11	Gadchiroli	0	18
12	Gondia	1	11
13	Hingoli	0	9
14	Jalgaon	3	74
15	Jalna	1	32
16	Kolhapur	3	93
17	Latur	0	31
18	Mumbai City	6	105
19	Mumbai Suburban	3	115
20	Nagpur	3	104
21	Nanded	1	53
22	Nandurbar	0	21
23	Nashik	3	95
24	Palghar	1	36
25	Parbhani	1	23
26	Pune	3	211
27	Raigad	2	66
28	Ratnagiri	2	77
29	Sangli	2	81
30	Satara	2	91
31	Sindhudurg	2	53
32	Solapur	2	90
33	Thane	2	81
34	Wardha	1	26
35	Washim	0	14
36	Yavatmal	1	40
Grand Total		59	2057

ANNEXURE-III

Annexure referred to in reply to Part (a) to (d) for Lok Sabha Unstarred Question No. 2562 to be answered on 11TH December, 2024 regarding “Department of Posts”

Name of District	Number of Post Offices opened in last three years
Amravati	1
Chandrapur	1
Nagpur mfl	1
Akola	1
Hingoli	1
Mumbai Sub Urban	1
Nanded	2
Pune	3
Raigad	1
Sangli	1
Satara	1
Sindhudurg	1
Thane	1
