

GOVERNMENT OF INDIA  
MINISTRY OF COAL

**LOK SABHA**  
**UNSTARRED QUESTION NO. 1452**  
**TO BE ANSWERED ON 24.11.2016**

**Digitalization of Ministry's documents**

**1452. SHRI B SENGUTTUVAN:**

Will the Minister of Coal be pleased to state:

- (a) Whether his Ministry has decided to convert all papers and documents into digital format in keeping with the Prime Minister's Digital India Initiative;
- (b) If so, the details thereof;
- (c) Whether the digitalization process would bring transparency and efficiency to the working of the Ministry, if so, the details thereof; and
- (d) The time frame set for the digitalization of all records?

**ANSWER**

**MINISTER OF STATE (IC) IN THE MINISTRY OF COAL,  
POWER, NEW & RENEWABLE ENERGY AND MINES  
(SHRI PIYUSH GOYAL)**

- (a) Yes, Madam
- (b) Ministry of Coal has fully implemented e office application on 17-10-2016 and the entire file work in the Ministry is now being done electronically.
- (c) Yes, the digitization process has brought transparency and efficiency in the working of the Ministry as it would facilitate quick processing and instant movement of files thus enabling seamless and fast decision making. It would also enable quick retrieval of files/records and prevent loss/misplacing of files/records.
- (d) The digitization process is expected to be completed by the end of this fiscal year.